



YELLOWSTONE ARTS COMPANY

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YELLOWSTONE ARTS COMPANY

Student Handbook:

Mission Statement:

Our mission is to cultivate a dancer's self love through the performing arts

Values:

Confidence: We emphasis building confidence in our performers that comes from self love and not a competition trophy.

Inclusivity: We stive for inclusiveness in every aspect of our organization. Our staff is trained to be knowledgeable and sensitive to issues of equity and inclusion.

Respect: We emphasis respect not only of those around you, but for yourself as well. We train our performers to respect themselves, the people around them, and the world around them

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Student Handbook:

Dress Code:

General:

- No crop tops
- No shorts
- Dance shoes must be worn in studio at all times, **only exception is dancers may take jazz shoes off for warm up in jazz class**
- No dangly jewelry including but not limited to necklaces, earrings, bracelets, and piercings
- Hair must be pulled or slicked back out of the face
- Glasses must be secured to prevent flying off

Combo classes:

BTJ Combo, Ballet/Jazz combo:

Female: Pink or skin toned tights with matching ballet shoes, black or light pink leotard, light pink or black ballet skirt are permitted, black shorts are permitted, black or tan jazz shoes, black tap shoes

Male: Black pants with matching ballet shoes, white or black t-shirt, black or tan jazz shoes, black tap shoes

Adult classes:

Ballet, Jazz:

Everyone: leggings or tight fitting workout pants, tight fitting t-shirt or tank top, pink or tan ballet shoes, black or tan jazz shoes

Tap, Hip Hop:

Everyone: leggings, joggers, or tight fitting workout pants, t-shirt or tank top, black tap shoes, clean or never worn studio sneakers

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Student Handbook:

Dress Code:

Ballet:

Female: Pink or skin toned tights with matching ballet shoes, a black leotard, hair in a bun, black stirrup tights may be worn over at the discretion of the teacher

Male: White or black tights with matching ballet shoes, white or black tight fitted t-shirt, dance belt

Tap:

Everyone: joggers or legging, t-shirt, no crop tops or shorts allowed, can wear black or colored tap shoes but must have black available for recital

Jazz:

Everyone: leggings or tight fitting pants, tight fitting shirt or leotard, black or tan jazz shoes, no crop tops or shorts allowed

Hip Hop:

Everyone: joggers or legging, t-shirt, no crop tops or shorts allowed, clean or never worn studio sneakers

Musical Theater:

Everyone: leggings or tight fitting pants, tight fitting shirt or leotard, black or tan jazz shoes, no crop tops or shorts allowed, character shoes may be worn at teacher's discretion, hats and jackets may be worn as props at teacher's discretion

Acting:

Everyone: Clothes you feel comfortable moving in

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Student Handbook:

Attendance:

Missing class disrupts a student's ability to learn. Please refrain from scheduling appointments and other activities during class time. Students may make up classes that they missed but monthly tuition will not be reduced for missed classes. If a student is going to miss class, the parent must email the office staff at least 24hrs prior to class. Students may not leave class early without approval at least 24 hours prior to class time.

Tardiness:

Being late disrupts not only your child's learning process, but the entire class's learning. If your child is more than 15 minutes late to class they will have missed a lot of the warm up. This makes it unsafe for them to jump into class. Therefore, if you are more than 15 minutes late to class you will not be permitted to attend class. Students may make up 3 classes that they missed due to tardiness. If you know you are going to be late please contact the office staff 20 minutes before the class start time. Excessive tardiness may result in a meeting with the owner to find a solution.

Make up Classes:

Students may make up classes that they missed. Make up classes are hosted on the first and third week of the month. Missed classes can be made up in the other section(combo classes), the level above, or the level below. Make ups must be scheduled through the office staff 1 week prior to making up.

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Student Handbook:

Student Drop off/Pick up:

If your child is under 12 years of age, a parent or approved pick up person must drop them off and pick them up from inside the studio. The front desk person will not permit students under 12 to walk out of the studio with a parent or guardian with them. Students 13 and over are allowed to be dropped off and picked up in the parking lot. They will be required to stay in the studio until a parent or guardian notifies them that they are in the parking lot to pick them up. No student is allowed to be dropped off or picked up outside of the studio parking lot. If you cannot pick up your child, please call the front desk person at least 1 hour before the class end time and notify them of who will be picking them up.

Approved Pick up:

At the beginning of each year, parents will fill out a list of approved people to pick up their child in case they cannot. This list will go into the student's file and will only be seen by the front desk person. If someone who is not on the list tries to pick up the child they will be refused and asked to leave. This list can be changed and updated throughout the year by calling the office staff.

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Student Handbook:

Observation Monitors:

Television monitors connected to security cameras in the studios are positioned in the lobby. If parent's wish to observe their child in class they can do so by watching the monitors. Parents should not go into the studios and disrupt class for any reason. Questions, concerns, and issues should be run through the front desk staff who will bring relevant information to the dance teacher.

Lost/Stolen Property:

Yellowstone Arts Company is not responsible for any lost or stolen property. Important items should be kept at home or put away when at the studio. There will be a lost and found at the front desk but there is no guarantee that lost items will end up there.

Discipline:

Strikes do not carry over from week to week.

- Warning: students will receive a warning before they start getting strikes
- First strike: Student will sit out from class activities for 10 minutes.
- Second strike: Student will sit out from class activities for the rest of class.
- Third strike: Student will be removed from class and will sit in the lobby until they are picked up.

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Student Handbook:

Student Conduct and Behavior:

In lobby:

- No running or roughhousing
- No yelling or screaming
- No food or drink other than water outside of designated area (tables in student center)

In class:

- No food or drinks other than water in the studio
- Respect the teacher and classmates
- Do not give other students corrections
- Raise hand to ask questions and wait to be called on
- No cell phones or electronics during class
- Keep side conversations to a minimum during class
- Personal items should be kept in the cubbies and off the floor

In classroom:

- No food or drink other than water
- Do not use electronics for anything not involving the current class you're in
- Raise hand to ask questions and wait to be called on
- Keep side conversations to a minimum
- Respect the teacher and classmates
- Do not give other students corrections

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Student Handbook:

Social Media Policy:

Students must get permission from the teacher or choreographer and other students to post videos of class combos on their social media's. Students are not allowed to follow teachers' or staff's personal social media pages. Students who represent Yellowstone Arts Company on their social media should make sure that their social media aligns with the studio's values.

Injury Policy:

Students should inform teachers of any injuries at the beginning of class. Students who are injured may sit out of class and observe their peers. If a student sits out due to injury they cannot resume dancing until a doctor has cleared them to dance. Doctor's notes should be emailed to the office staff and brought in to class.

Illness Policy:

Students who are ill should not come to class. If a student has a fever, they cannot return to class until the fever has been gone for 24hrs. If a student tests positive for COVID, they must stay home until they test negative and wear a mask for 3 days upon returning to class.

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Student Handbook:

Class Placement:

Students class placement will be determined by several factors including:

- Student's age
- Student's past dance experience
- Student's technique level
- Student's past behavior in class

Payments:

Payments are due on the 5th of every month. Parents are able to sign up for auto payments. If payment is late, a \$25 late fee will be added. If a situation arises and you can email the front desk and request a meeting with the owner and office manager. If a student amasses 3 months of unpaid classes they will not be allowed to be allowed to dance. A Recital fee of \$125 will have to be paid by March 10. This fee covers a recital t-shirt, 1 free ticket, and a free flower for your dancer.

General Performance Information:

Our Christmas show is put on by our upper level classes.

- Christmas Show: December 21, 2029

Our Spring Recital is put on by all of our dance classes. Participation in this show requires the payment of a recital fee and a costume fee.

- Spring Recital: May 24, 2030

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Student Handbook:

Parental Conduct:

Parents should remember that they are the role model for their child and conduct themselves in a manner that reflects this. Parents/guardians may bring siblings to the studio but must keep an eye on them and keep them under control while in the lobby. If your child is being rambunctious and disruptive to those around them you will be asked to take them outside. Parents/guardians may not make any inappropriate or slanderous remarks about Yellowstone Arts Company, its staff members, or other students. This will result in immediate dismissal from the studio. If you have any concerns or grievances, email the studio owner to make an appointment to discuss them with them.

Property Damages:

Younger siblings are allowed in the lobby area while students are attending class. If a child, either student or sibling, damages studio property, the parent will be responsible for paying to fix or replace the item.

Drop Policy:

Two weeks notice must be given in person and by email. The current month will serve as the student's last month. Auto drafted tuition will not be refunded if drop notice is given after tuition is auto drafted.

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Student Handbook:

I, _____ (Student's name),
agree to follow the above guidelines given to
me at the time of registration.

I, _____ (Parent/Guardian's
name), agree to follow the above guidelines
given to me at the time of registration.

Student Print

Student Signature

Parent/Guardian Print

Parent/Guardian Signature

Owner Print

Owner Signature

YELLOWSTONE ARTS COMPANY

Payment Agreement:

Student: _____

of classes: _____

Enrollment Fee: \$25

Recital Fee: \$125

Costume Fee: \$65 per costume

Tuition Chart	Monthly Charge
1 class:	55
2 class:	105
3 class:	155
4 class:	205
5 class:	255
6+ class:	305
Performance Team:	185

Enrolled in Performance Group: ☐ Yes ☐ No

Payment Method: ☐ Check ☐ Online Payment

If online payment, Autopay: ☐ Yes ☐ No

I, _____ (Parent/Guardian's name),
agree to the pay all fees due to Yellowstone Arts
Company for, _____ (Student's
name). I understand late payments will result in a \$25
late fee. By signing this agreement, I understand that
my student is at risk of not being able to participate,
should owed payments not be made.

Parent/Guardian Print

Parent/Guardian Signature

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Yearly Calender:

August 18: Performance Group Auditions

September 4: First day of dance class

September 5: Performance Group results announced

September 8: First Performance Group rehearsal

October 31: Halloween, Trunk or Treat

November 21-24: No class, Thanksgiving

December 20: Dress rehearsal for Christmas Show

December 21: Christmas Show

December 24-Januray 5: No class, Christmas, New Years

January 21: No class, MLK Jr. Day

February 14: Valentines Day

March 25-29: No class, Spring Break

May 27: No class, Memorial Day

May 31: Last day of classes

May 31: Dress Rehearsal for Spring Recital

June 1: Spring Recital

June 10-13: Princess Camp

June 17: First day of summer classes

June 18-21: Dinosaur Camp

June 24-27: Ballet Intensive

July 10-11: Tap Intensive

July 15-18: Superhero Camp

July 22-26: Musical theater Intensive

July 29-August 1: Popstar Camp

August 9: Last day of summer classes

YELLOWSTONE ARTS COMPANY

Yellowstone Arts Company Registration Form – 2029-2030

Student Name _____

Student Date of Birth _____ current Age _____

Address _____

Student Phone Number _____

Parent Name and Surname _____

Parent Phone Number (if under 18) _____

Email Address _____

Person Responsible for Account: _____

Email Address _____

(PLEASE NOTE... all emails & statements will go this email address)

Phone Number: _____

Do you have any Dance Experience? _____

If "Yes" please specify _____

Please list any health concerns:

Choose the style(s) you would like to register for (mark with an X):

Style:

Mommy and Me (2-3 year old)	
Combo class (3-4 year old tap/ballet/jazz class)	
Combo Class (5-6 year old tap/ballet/jazz class)	
Ballet/Jazz (7-8 year old)	
Tap (7-8 year old)	
Ballet 1 (9-10 year old)	
Ballet 2 (11-12 year old)	
Ballet 3 (13-14 year old)	
Ballet 4 (15-16 year old)	
Ballet 5 (17-18 year old)	
Adult Ballet (18+ year old)	
Tap 1 (9-10 year old)	
Tap 2 (11-12 year old)	

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Registration Form:

Tap 3 (13-14 year old)	
Tap 4 (15-16 year old)	
Tap 5 (17-18 year old)	
Adult Tap (18+ year old)	
Jazz 1 (9-10 year old)	
Jazz 2 (11-12 year old)	
Jazz 3 (13-14 year old)	
Jazz 4 (15-16 year old)	
Jazz 5 (17-18 year old)	
Adult Jazz (18+ year old)	
Hip Hop 1 (9-10 year old)	
Hip Hop 2 (11-12 year old)	
Hip Hop 3 (13-14 year old)	
Hip Hop 4 (15-16 year old)	
Hip Hop 5 (17-18 year old)	
Adult Hip Hop (18+ year old)	
Musical Theater (7-8 year old)	
Musical Theater (11-12 year old)	
Musical Theater (13+ year old)	
Arts Management	
Acting	
Private Voice	

Sign: _____

Date: _____

(Parent Signature required if younger than 18)

Please Note: By signing this form you agree to the studio's Terms and Conditions

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Enrollment Process:

My process to get new students is to post ads in the local newspapers and deliver flyers to local schools and kid centered businesses in town. All of these will have our website and/or a QR code that links to our classes page on the website. Enrollment will be done through our jackrabbit system.

On our enrollment form parent can chose to either immediately sign their kid up for classes for the year or take a free trial class before making their decision. If they choose to take a trial class, they will be shown the upcoming classes available in their age range and they pick which class and day they want to try out. This information will go into our system and send an alert to our Office Manager who make a note of it in our system and email the information to the teacher of the class and the person who is running the front desk the day of the trial class. At the end of the trial class, the potential student will be given a free YAC sticker. We will send an email out to the parent 24 hours after the class to see if they want to sign up for classes with a link to enroll.